



**Third Party RTI Audit Summary Report of**  
**Centre for Development of Telematics (CDOT)**

As per the direction of Central Information Commissioner (CIC) and DoP&T OM No 1/6/2011-IR dated 15.04.2013 and OM No. 1/34/2013-IR dated 30.06.2016, each Public Authority should get its proactive disclosure package audited by a third party every year from the respective training Institutes under each Public Authority and submit to the Central Information Commission.

National Institute of Communication Finance conducted Third-Party Audit of the Proactive Disclosure of **Centre for Development of Telematics** under the RTI Act, 2005 from 21 & 22 October 2021 in accordance with Guidelines on Suo motu disclosure under Section 4 of the RTI Act issued by Government of India, Ministry of Personnel, Public Grievances & Pensions, Department of Personnel & Training. The audit was conducted in accordance with the Standards for the Professional Practice of Third-Party Auditing.

The audit was aimed to assess adherence to Guidelines on Suo motu disclosure under Section 4 of the RTI and the implementation of and compliance with its control system. Specifically, the audit assessed **Centre for Development of Telematics** Self appraisal report for Year (2020-21) and its website <https://cdot.in> in order to ensure these are well understood and Guidelines for Central Government Ministries / Departments are followed on:

- i. Suo motu disclosure of more items under Section 4.
- ii. Guidelines for digital publication of proactive disclosure under Section
- iii. Detailing of Section 4(1)(b)(iii), 4(1)(b)(iv), 4(1)(b)(xi) and 4(1)(b)(xiv)
- iv. Compliance mechanism for Suo motu disclosure (proactive disclosure) under the RTI Act, 2005

Third-Party Audit focused on the following Parameters:

- i. Organization and Functions
- ii. Budget and Programme
- iii. Publicity and Public Interface
- iv. E-Governance
- v. Information as may be Prescribed
- vi. Information disclosed on own initiative

Key Findings and High Priority Recommendations

We appreciate the sincere efforts of **Centre for Development of Telematics** as Public Authority for sharing required information on website to maintain the transparency. It has been observed during the Audit that the information relates to few areas has to be shared on website with more clarity like;

- i. Information on various sub-paras of Section 4(b) placed under RTI Act seems has not been given adequate prominence.
- ii. URL to profile of Head of organization is desirable.
- iii. Vision, Mission and Key objectives must be clearly stated.
- iv. Organizational chart to be uploaded on website.
- v. Power and duties of its officers and employees (Exercised) must be specified.
- vi. Related provisions, acts, rules etc. & Time limit for taking a decision, if any under procedure followed in decision making process [Section 4(1)(b)(iii)] is not fully defined.
- vii. Information related to Norms/ standards for functions/ service delivery must be made available.
- viii. Information related to Monthly Remuneration received by officers & employees under [Section 4(1) (b) (x)] to be uploaded on website.
- ix. Information related to Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc. [Section 4(1)(b)(xi)] to be uploaded on website.
- x. Information related to Foreign and domestic tours to be uploaded on website.
- xi. Information related to CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013] to be uploaded on website.

- xii. Sub-clauses which have been met partially met / not met, may be looked into for compliance at the earliest. A re-look may be given to the clauses which have been marked as not applicable..
- xiii. Replies to questions asked in the parliament [Section 4(1)(d)(2) must be uploaded on website.
- xiv. Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract must be put on website.
- xv. More detailed information on Performance against the benchmarks set in the Citizen's Charter & RFD of the Organization needs to be put up in the public domain through website and other media.
- xvi. Information related to completed or underway schemes/ projects/ Programs & details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract to be uploaded on website.
- xvii. Manual/Handbook to be made available in Vernacular/ Local Language [F No. 1/6/2011-IR dt. 15.4.2013]
- xviii. Details related to Earlier CPIO & FAAs from 1.1.2015 to be uploaded on website.
- xix. Information related to appointment of Nodal Officers, Consultancy committee of key stake holders for advice on Suo-motu disclosure & Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI to be uploaded on website.
- xx. Guidelines for Indian Government Websites (version 2.0) An Integral Part of Central Secretariat Manual of Office Procedure, February 2019: Second Edition must be followed and obtain STQC certification.

NICF would like to share positive feedback that in future all the required information/URLs/links may be posted on website to meet the Transparency Audit Metrix.

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